

**St. Anthony the Hermit**  
**Christian Formation Class Attendance Policy**  
**2011-2012**  
**Grades 5 to 8**

This policy defines the class attendance requirements for both students and parents and will be used to determine a student's eligibility to participate in parish organized sports programs.

1. In order for a student to participate on St. Anthony athletic teams his/her family must be registered parish members.
2. A student who is not enrolled in St. Anthony's day school must be registered in the Christian Formation program in order to play sports.
3. The deadline for late registration will be end of the third week in August for any given year. The only exception to this is for new parishioners. They will be accepted into the program at the time of parish registration.
4. A student will be allowed no more than two unexcused absences to maintain eligibility to participate in sports; i.e., the third unexcused absence means the student can no longer play in an existing program and will not be allowed to join future programs for the rest of that current school year.
5. A written notice will be used to communicate unexcused absences to athletes as they occur.
6. An excused absence is defined as follows:
  - a. A parent has called the absentee line (262-251-5910, ex. 39) within 2 days of the scheduled class and left a message with the child's name, class, date of absence and reason for absence.
  - b. Acceptable reasons for absence are illness or a conflict with another pre-planned activity, such as an academic event or family outing. Conflict because of a student's involvement with another sport program (not associated with the parish) is not acceptable.
  - c. Acceptability of other reasons given for an absence will be determined by the Director of Faith Formation.
7. A student will be charged with an unexcused absence if the parent has failed to call the absentee line within 2 days of the scheduled class, has not contacted the Director of Faith Formation prior to the class to advise of the absence, or the reason for the absence does not meet the criteria as defined in 6b or 6c.
8. An unexcused absence can be erased if the parent contacts the Director of Faith Formation within a few days of the missed class and arranges to pick up and complete the missed work at home prior to the date of the next class.
9. The Director of Faith Formation will track attendance for those RE students participating in sports, per the names provided by the CF Liaison on the St. Anthony's Athletic Board. The Director will notify the Liaison as unexcused absences occur.
10. Any exceptions to this policy must be discussed and agreed upon with the Director of Faith Formation and the Athletic Board.